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HEADTEACHER / PRIFATHRO Mr. C. L. HITCHINGS B.A. (Hons), P.G.C.E., N.P.Q.H.

19 May 2020

Dear Parent/Guardian,

Transition for pupils due to transfer to Cwmtawe in September 2020

I hope this letter finds you and your family safe and well in these challenging times. I felt it was time to write to you in order to try and answer some of the questions you may have about transition arrangements at the moment.

Transferring to secondary school is an exciting and anxious time for any young person in normal circumstances. The current situation we find ourselves in makes this process even more important this year, and we intend to do all we can to ensure that your child still experiences a smooth transition to Cwmtawe.

At this point in the academic calendar we would normally start visiting year 6 pupils and planning our transition events. However, with schools closed and staff redeployed to provide emergency childcare provision at centralised hubs, we are having to rethink our ways of working.

Transfer of Information

The purpose of our transition programme has always been to find out as much as possible about each child, understand their needs, and make sure they reach their potential. We can still do elements of this despite the restrictions we face. For example, we are already working remotely with our primary colleagues to ensure that the academic and pastoral information is still shared as normal during the summer term.

Induction Day

We usually invite year 6 pupils to an Induction Day in June. If there is a chance that pupils can still visit Cwmtawe later in the term we will do everything we can to make it happen. However, this is dependent on decisions made by the Welsh Government.

Instead, we are putting together an alternative package which includes videos to help get to know Mrs Keane and Mr Williams, Head of Year and Assistant Head of Year respectively, as



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well as the rest of the Year 7 pastoral team. There will also be a video tour of the building as well as a virtual Minecraft tour of the building.

Other videos will also be available in the coming weeks to address the most common concerns we know are expressed every year by both parents and pupils during the transition process.

We will circulate as much information as possible via your child's primary school, and updates will be posted on www.cwmtawe.org as well as the school Twitter account [@CwmtaweSchool](https://twitter.com/CwmtaweSchool) and the year 6 transition account [@CwmtaweY6](https://twitter.com/CwmtaweY6)

I look forward to welcoming your child to Cwmtawe in September and I also hope to meet you during the next academic year. In the meantime, I would like to extend my best wishes to you and your family.

Yours sincerely,

Mr. C. L. Hitchings
HEADTEACHER PRIFATHRO

